

HYDE PARK INFANT SCHOOL
PTFA MEETING
THURS 11 MAY 2017

Present: Laura Turner, Jane Lake, Sophie Mellor, Hannah Bell, Claire West, Ruth Carpenter, Rebecca Cusack, Nicola Collins, Kim Cuthell, Jane Madge, Kate Turvey, Vicky Meacher

Apologies: Caroline McQueen Rockett, Marianne Locatori, Claire West, Ruth Carpenter, Lara Sowden, Stacey Parker

	ACTION
2017 DATES AND EVENTS – SPRING/SUMMER TERM	
PARENT COMMUNICATION	
We need to ensure we co-ordinate what is posted on Facebook.	
FINANCE & GOVERNANCE	
Current funds balance is £6773.57	
CO-OP bank changes to be made	Laura/Jane
EVENTS	
DONATION DAY – Thursday 18 th May.	
<p>SPRING FAYRE We will look at new games: Buzzer game with ‘top gear’ style leader board Wheel of fortune – prizes raffle ticket, sticker, sweet, lose Hooplar Jelly Bean in the Jar – could Sage have it on display in the week preceding the fayre Ninja Course – Claire Elliott will run it in the Orchard Lollypop game – will stay Feed the chick beanbag game – will stay Hook a duck – will stay and will go outside if the weather is nice Balloons – will stay. Previously Jump have done the stand at the school – we should investigate. Otherwise there will be a balloon making session on Thursday 18 May and we’ll need volunteers.</p> <p>Truly Scrumptious Teddy Bear – it could become a school mascot and we could get a small one as a raffle prize</p> <p>Raffle – We agreed that we will put two sets of tickets sent home to each child. Sophie needs to check how many we ordered last time and look at ordering more. It needs to go on facebook to ask parents if they can donate prizes.</p> <p>Stalls Disney Pops Jo James Plymouth College student craft stall Usbourne Books PTFA Staff – uniform and Tote bags</p> <p>Hot dogs sold as previous fayres, however we need more vegetarian ones.</p>	<p>Rebecca to look at Wheel of Fortune</p> <p>Jane to check with Sage re Jelly Bean Jar</p> <p>Rebecca to look at designing the letter and fayre plan</p> <p>Marianne and Jane coordinating raffle prize donations.</p>

<p>One way system will be implemented as usual.</p> <p>We need more chocolate and bottle donations as its one of the favourite stalls. Can parents pop an extra bottle into their shopping in the few weeks before so we have more donations? This needs to go into the newsletter and facebook.</p> <p>Toys, games and books stalls will be as previous fayres.</p> <p>Fayre plan will need to be changed in advance – Rebecca</p> <p>Plates for Cakes will need to go out on Tuesday 16th May. Plates sticking will take place on Thursday 11 May at the PTFA meeting.</p> <p>Marianne and Jane have put together the prize database and will contact all companies this week. Marianne needs to have access the PTFA email account to send out the requests.</p>	
BAGS TO SCHOOL	
Booked for Tue 6 June. Bags have been re-ordered and will arrive at the beginning of May. Worth doing, as last time we raised £50+	
OTHER BUSINESS	
<p>HEAD TEACHER'S WISH LIST</p> <p>Mrs Hill has suggested she would like the PTFA to buy Numeracy Packs for each child, which would stay with them throughout their time at school. It would cost in the region of £3000. Payment of £800.00 has been made</p>	Ongoing
<p>LIBRARY</p> <p>Year 2 School leavers can purchase books as a leaving gift. The school arrange a book supplier to come to school and parents and children can purchase a book.</p> <p>Teachers have made some changes to the library to make it more useable. There still might be some requirement for the PTFA to help at a later date.</p> <p>It was suggested that it might be an idea for the library to have audio books.</p>	Ongoing
ALLOTMENT	
Anna Price has taken seeds to each classroom to be planted. Some have already started and the idea is for each class to have a selection of plants that can be transferred to the allotment when they are ready.	
PARENT QUESTIONNAIRE	
<p>We agreed it would be a good idea to do a parent survey about the PTFA to get feedback from parents about the activities and what we could do to encourage more people to get involved and particularly to find out why people didn't buy the calendar.</p> <p>Tony Greenfield has volunteered to set it up for us on survey monkey and it could be sent to parents via parent mail and promoted via the Facebook page. Laura to contact Tony to arrange.</p>	Laura/ongoing
MUSIC EVENT	
We discussed joining a bigger fundraising event – a music night that has successfully raised money for other charities for a number of years. The income would be split across a number of charities involved. For further discussion.	Ongoing

EASYFUNDRAISING.CO.UK Claire will make contact with Sophie to get it going.	Sophie and Claire
ICE LOLLY FRIDAY It was agreed that we should do this. The date will be set when the weather is better.	
SCHOOLS OUT DISCO Is going to be the 21 st of July. 4.0 0pm- 4.40pm Early Years 5.00pm - 5.40pm Year One 6.00pm – 7.00pm Year Two Providing squash but no food. The DJ is booked Date needs to go in the newsletter	Laura to add date to newsletter
CRAFTY PARENTS Talked about changing the name to include 'cake' as this could encourage more people to come down. Date needs to be confirmed with Mrs Hill, probably after May half term.	Laura
100 CLUB A lottery club with a cash prize, could be a way to raise additional money. Laura will speak to Mrs Hill about the idea.	Ongoing
GARDEN CLUB Mrs Hurley runs the Garden Club for the children and has asked if parents can supply/donate any of the following: wellies for planting trailing fuchsia or marigolds lobelia water butt with a lid and a tap two adult watering cans 6 children's watering cans tomato feed crocuses or snap dragons or pansies for window boxes gardening gloves adults/children's, lavender fuchsia.	