

Present: SG, EA, LF, RC, NC, RH, MG, JD, KC, RC, CS, PG  
SG Chaired the meeting at the Hyde Park Social Club on 6th February 2020 at 19.30

Business of the Meeting:

1. Thanks all for hard work putting together and running the Christmas Fair
2. £188 was raised from Bags2School
  1. Questions raised about other companies to check that may pay more - Rags 2 Riches, Embankment Weigh drop off
  2. Suggestion via email for a good quality clothes sale to raise money for PTFA with leftovers going to embankment weigh drop off. Needs consideration.

**ACTION: Research other companies to use ahead of next bag2school (October?)**

3. Quiz Night February 28th at the Hyde Park Social Club, 7.30pm
  - Quiz master to be JD
  - JD to do a few social media posts leading up to the event with question/answer teaser videos
  - Suggestion to be able to message us your team members and team name via email or social media and we'll reserve you a table and then pay as soon as you can
  - Payments taken via envelope in the school offices. Tickets £5 each
  - Post team names on social media as a teaser / reminder to others to join
  - Do we need a screen/projector on the night?
  - Attendees to bring a donation on the night - towards the winning prize hamper and raffle prizes
  - Attendees receive a raffle ticket as they enter inc in ticket price.
  - Rebecca creating a poster of the event with all the above details

**ACTIONS: JD to create social media teasers; JD to check format of quiz and whether it requires a screen, if it does SG to check HPSC for screen; RC to finalise poster**

4. School Disco 17th April 2020
  - Being organised by RC, GH and CS
  - Currently sourcing a DJ, checking previous Disco lady via contact details supplied (we previously paid £150), and if no good selecting a new DJ from their list
  - SG suggested a good DJ from a recent party and is checking contact
  - Deadline for tickets 48hr ahead of event (Wednesday at school pick up)
  - Tickets purchased via letter home in book bag with standard slip as per previous years
  - Also sell tickets Tues and Weds in the playground/basement at pick up (weather dependant)
  - Need to get letters out fairly in advance due to the Easter holidays falling right before the event
  - Check number of wristbands that we already have in PTA Cupboard
  - Consider potential of stuff to sell at the disco, glow bands were mentioned, but question of sustainability was raised

**ACTIONS: RC/GH/CS to finalise DJ; SG checking DJ contact; RC to finalise disco poster/letter; RC/GH/CS to arrange letter going out via school; EA to check number of wristbands in stock**

5. Movie Night
  - To discuss film night with Miss Jackson - film & popcorn for paid entry
  - Check dates with Mrs Hill for Infant Movie Night

**ACTIONS: SG/EA to speak to Mrs Hill at next monthly meet; EA to email Miss Jackson re good dates for Juniors**

6. Mayflower 400 / The Box

Remind the school of possibilities of tying in with both of the current big events happening within Plymouth

**ACTIONS: EA to email in, but is not a PTFA event**

7. Consider sustainability of all events moving forward

8. KC Suggestion of purchasing sets of reusable plates, cups etc from eg IKEA to use for School Fairs and events, but then also to hire out to parents for parties at a profit cost plus refundable deposit fee to cover replacement if broken etc

**ACTIONS: KC to research cost of purchasing sets**

9. Allotment

LF to lead the allotment revival

Currently have 6 raised beds and apple trees, composting bins,

Composting toilet available on site

Community woodland, bird hide, chickens, picnic tables

Consider plans for what to plant in conjunction with taking goods in to school and for kids to grow seeds in school for planting

Currently needs clearing, weeding and turning over

LF to reply to those who've said they'll help / put an event shout out on social media and via the schools email to call for people to meet on a certain date to get stuck in

LF to gather contact details of anyone that turns up to help (and is willing to continue helping) to establish a database of people involved

RH happy to help with any digging and building requirements

LF to make a plan of what needs to happen, what to plant, and create a team - before going back to the school with said plan

Winter Rota required to keep the plots maintained

Scope for taking kids down on a rota, needs firming up with the schools

Mrs Buck was a Junior contact mentioned for involvement

Call out on social for any tools and seeds, potentially contact garden centres

Research "Digging It" association with schools

Mel from the allotment committee re Funding

**ACTIONS: LF to call out for an event to gather helpers - and create a contact list; LF to create a plan of what needs to be done and what we plan to plant**

10. Spring/Summer Fair

Proposed dates of 12th/19th June

Some keen to still pursue a Saturday date, which needs a conversation with Mrs Hill

Push out for any Match Funding possibilities / connections through school social media and newsletters

Match funding company list emailed to PTFA gmail to check through

Sponsorship - RH suggested a need to consider possibility of sponsorship from local companies, eg Estate Agent was mentioned. £250 worth of sponsorship, create boards with Estate Agent logo on and advertising the school fair for parents to put up outside their homes.

We need new banners, can ask companies to print these for free with their logo on - eg JD and Adapt graphics were mentioned

**ACTIONS: SG & EA to mention Saturday date to Mrs Hill at next monthly meet; SG & EA to ask school to mention Match Funding link in next newsletter and to post on Social Media**

11. AOB - to just consider any viable fundraising ideas and raise at the next meeting

12. Date of next meeting TBC - monthly meetings will be set from now on

13. Meeting closed at 21.00